



## District Use Agreement for Technology Devices - Students

### Introduction

At the discretion of the District, you are being provided with an electronic device. A specific device will be assigned to you for a specific period of time.

### Acceptable and Responsible Use

By using the District-owned device, you agree to abide by the District Acceptable Use Policy as outlined in this document, as well as all other applicable policies and guidelines. This device is no different from any other resource provided to you as a student in the District. We expect you to use it in responsible ways, for purposes that support your learning. Anything less will result in the application by the District of any and all consequences as noted in the District Student/Parent Handbook.

### District Protection Plan Fee

Each student in grades 1 through 8 will be offered a Device Protection Plan at an annual rate of \$35. The fee must be paid prior to the device going home and is intended to cover repairs to the assigned device during the course of normal use during the school year. Lost, stolen or intentionally damaged is not covered and the parent/guardian will be responsible for reimbursing the District with the amount not to exceed the cost of an identical or comparable device.

### Receiving the Device

Prior to receiving the device, you and your parent/guardian must sign the **1:1 Device Parent/Student User Agreement Signature Page** located at the end of this document.

### Care of the Device

The device assigned to you remains the property of the District and must be cared for responsibly. The District may charge you for loss of or damage to the device and/or any accessories (see below).

You are responsible for reporting any damage or loss to your teacher or the designated technical support person immediately. If you believe your assigned device requires repair, report it to your teacher.

### General Precautions

- Only use a clean, soft cloth to clean the device's screen; no cleansers of any type should be used.
- Insert and remove cords and cables carefully to prevent damage to connectors.
- Do not write or draw on the device and case.
- Do not apply any stickers or labels that are not the property of the District.
- Handle the device carefully. Screens can crack not only when dropped, but also when subjected to pressure from stepping or leaning on them. When packing your backpack and/or binder, ensure that your Chromebook is safely stored.
- Don't leave your device in places of extreme temperature, humidity, or limited ventilation (e.g., in a car) for an extended period of time.
- Make sure your device is secure when it is out of your sight. Do not leave it in an unlocked locker, on a desk, or other location where someone might take it.



### **Jailbreaking (Chromebook) or Disrupting the Configuration of the Device**

Jailbreaking is the act of replacing the manufacturer's operating system with custom software, allowing the user to circumvent the manufacturer's security and licensing restrictions. The act of jailbreaking a Chromebook voids the manufacturer's warranty and is a violation of this agreement. Removal of any District-installed configuration or installation of any external configuration profiles are prohibited and will be considered a violation of this agreement.

### **Privacy**

Since the use of district technology is intended for educational purposes, students shall not have any expectation of privacy in any use of district technology. The district reserves the right to monitor and record all use of district technology, including, but not limited to, access to the Internet or social media, communications sent or received from district technology, or other uses. Such monitoring/recording may occur at any time without prior notice for any legal purposes including, but not limited to, record retention and distribution and/or investigation of improper, illegal, or prohibited activity. Students should be aware that, in most instances, their use of district technology (such as web searches and emails) cannot be erased or deleted. All passwords created for or used on any district technology are the sole property of the district. The creation or use of a password by a student on district technology does not create a reasonable expectation of privacy.

### **Using the Device at School**

Unless otherwise instructed, the device is intended for school use..

### **Loaner Devices**

The District maintains a limited number of loaner devices. These devices are intended for long-term substitution of a device that is being repaired.

### **Charging**

If you are permitted to use the device at home, you are expected to bring the device to school fully-charged. The District will not provide any additional capacity to accommodate charging of student devices, nor loaners for the day.

### **Using the Device Outside the District**

You are bound by the same policies, procedures, and guidelines you would be at school.

### **Parent/Guardian Responsibility for Supervision**

*While the district's filter for their Internet network is active off school grounds, monitoring a student's Internet activity outside of school is the responsibility of the parent/guardian.* For any device assigned to a student, the parent/guardian agrees to be solely responsible for supervising the use of the device, including Internet access when not at school, and it is their prerogative to limit such use.

### **Technical Support**

The District cannot guarantee that the device will function outside the District at the same level as inside the District. Configuration of any home network is your responsibility and not District support staff. Any configuration applied to the device that impairs its performance in school may be removed by District staff.

Dr. Daniel J. Dooley  
Superintendent of Schools  
Ms. Allyson Milazzo  
Business Administrator



**ABSECON**  
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Ms. Lindsay Reed  
Director of Special Services/Curriculum  
Mr. Kevin Burns, Principal  
Emma C. Attales Middle School  
Dr. Shelly Ward Richards, Principal  
H. Ashton Marsh Elementary School

### **Accessories**

The District will provide accessories deemed necessary for use of the device. The decision whether to purchase additional accessories (such as an extra charger, keyboard, stylus, etc.) for the device rests with the individual (or his/her parent guardian). However, as with any personal property brought to school, the school reserves the right to disallow the use of any accessory with the device and is not responsible for any loss or damage to personal property. In addition, the District cannot guarantee that an accessory purchased at one point in time will be compatible with the devices.

### **Personalization**

Marking or drawing on the device and case, or attaching labels or stickers is prohibited.

### **Software and Other Content District-Provided Software**

The District will provide any software required to use the device for school purposes. All District-provided software must remain on the device. From time to time and without notice, the District may update, add or remove software for any reason.

### **Returning the Device**

Unless you are instructed otherwise, you should assume that the device must be returned no later than the last day of the current school year. If you withdraw from the District, you must return the device prior to your last day of attendance.

If you were assigned any accessories, including but not limited to cables, a power and/or video adapter or case, you should be prepared to return them with the device, unless otherwise instructed.

The device and accessories must be returned in operable condition with all parts intact. As outlined above in the section "Responsibility for Damages or Loss," your parent/guardian may be responsible for the full replacement cost of District-provided accessories.

### **Failure to Return the Device**

If you fail to return the device and any assigned accessories as directed, the District may, in addition to seeking reimbursement from your parent/guardian, file a theft report with the Absecon Police Department or other appropriate law enforcement agency.

### **Waiver of Device-Related Claims**

By signing the "Parent and Student Responsibilities Form" below, you acknowledge that you have read, understand, and agree to follow all items outlined in this Agreement and agree to be bound by the Agreement. You also agree and represent that the device was delivered in good working order and that it must be returned to the District in good working order. BY SIGNING THIS AGREEMENT, YOU WAIVE ANY AND ALL CLAIMS YOU (AND YOUR HEIRS, SUCCESSORS, AND ASSIGNS) MAY HAVE AGAINST District, ITS BOARD OF EDUCATION, AND ITS INDIVIDUAL BOARD MEMBERS, EMPLOYEES, AND AGENTS RELATING TO, CONNECTED WITH, OR ARISING FROM THE USE OF THE DEVICE OR THIS AGREEMENT.



### Indemnification for Device-Related Claims

TO THE FULLEST EXTENT ALLOWED BY LAW, TO AGREE TO INDEMNIFY, DEFEND, AND HOLD HARMLESS District, ITS BOARD OF EDUCATION, AND ITS INDIVIDUAL BOARD MEMBERS, EMPLOYEES, AND AGENTS FROM ANY AND ALL CLAIMS, DAMAGES, LOSSES, CAUSES OF ACTION, AND THE LIKE RELATED TO, CONNECTED WITH, OR ARISING FROM THE USE OF THE DEVICE OR THIS AGREEMENT.

### Parent and Student Responsibilities

Your child has been assigned a device to support his or her learning this year. To support your child's use of this device, we ask that you agree to follow these guidelines:

#### Parent Responsibilities

- I will supervise my child's use of the device at home and anywhere else he or she may use it.
- I will discuss our family's values and expectations regarding the use of the Internet at home and will supervise my child's use of the Internet.
- I will take full responsibility for my child's Internet use at home.
- I will report to the school any problems with the device or accessories in a timely manner.
- I will make sure my child brings the device to school each day.
- I understand that if my child comes to school without the device, he or she might not be able to participate in certain classroom activities, and his or her grade could be affected.
- I agree to make sure the device is returned to the school when requested and upon my child's withdrawal from District.

#### Student Responsibilities

- I will never leave my device unattended.
- I understand that the device is for my own use. I will never loan it to another individual.
- I will know where my device is at all times.
- I will charge my device battery daily.
- I will keep food and beverages away from my device.
- I will not disassemble any part of my device, jailbreak it, or attempt any repairs myself.
- I will use my device in ways that are appropriate and meet District expectations.
- I will not place decorations (such as stickers, markers, etc.) on the device or case.
- I will not deface the District labeling on the device.
- I understand that my device is subject to inspection at any time without notice and remains the property of the District.
- I will follow the policies and guidelines outlined in this Agreement while at school, as well as outside school.
- I will notify my teacher or other staff member immediately if my device is damaged, lost or stolen.
- I will be responsible for all damage or loss caused by neglect or abuse.
- I agree to return the District device, and any accessories (if directed) in good working condition at the end of the school year.

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### 1:1 Device Parent/Student User Agreement Signature Page

Acceptance of the terms of this document, by signing this agreement, is required prior to use of the District-owned device. Parents and students should read the Device User Agreement on our website at [www.abseconschools.org](http://www.abseconschools.org), Student/Parent, Device User Agreement

As the parent/guardian of \_\_\_\_\_, I have read, understand, and agree with the stipulations outlined in this document, the Student/Parent Handbook, and any other documents included herein. I understand that the Internet usage will be filtered both on the school premises and out of school.

#### Parent or Guardian:

\_\_\_\_\_  
Parent or Guardian's Name (please print)

\_\_\_\_\_  
Parent or Guardian's Signature

\_\_\_\_\_  
Date

#### Student:

I will follow the policies and procedures described and by district staff at all times, and I understand that any use of the device is also governed by the District's Student/Parent Handbook. I also understand that any disciplinary actions taken as a result of misusing the device will follow the disciplinary procedures as explained in the District Student/Parent Handbook.

\_\_\_\_\_  
Student Name (please print)

\_\_\_\_\_  
ID#

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

#### Device Protection Plan

A Device Protection Plan is available at an annual rate of \$35. This optional plan is intended to cover repairs to the assigned device which may occur over the course of the year through normal use. Lost, stolen, or intentional damage is NOT covered by this Device Protection Plan and the parent/guardian will be responsible for reimbursing the District with the amount not to exceed the cost of an identical or comparable device.

I would like to purchase the Device Protection Plan \_\_\_\_\_

\_\_\_\_\_  
Please Sign

Make checks payable to Absecon School District

Or

I want to decline the Device Protection Plan \_\_\_\_\_

\_\_\_\_\_  
Please Sign