

**ABSECON BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Tuesday, March 26, 2019 - 7:00 PM**  
**Cafetorium**

A. MEETING CALLED TO ORDER

The meeting was called to order at 7:00 pm in the Media Center of the Marsh School, with the president, Dr. Grites presiding.

B. FLAG SALUTE

C. SUNSHINE LAW

Dr. Grites announced that the meeting is being held in compliance with the Sunshine Law, in that a notice was posted with the City Clerk, and on the Bulletin Board in the City Hall, and the newspapers were notified.

Dr. Grites announced that a mechanical device will be used to record these proceedings.

D. ROLL CALL

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>	<b>Administration</b>	<b>Present</b>
Mr. Cottrell	X		Tina Maruca	X
Mr. Rynkiewicz	X		Dr. Daniel Dooley	X
Ms. Wallace	X			
Ms. Law	X			
Ms. Marczyk	X			
Mr. Neal	X			
Dr. Grites	X			

THE ABSECON BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

E. MINUTES -

a. Mr. Cottrell moved to approve the following minutes as read:

**Board Meeting**

**February 26, 2019**

The motion was seconded by Ms. Law, and unanimously carried by a roll call vote. Ms. Marczyk, Abstain.

b. Mr. Cottrell moved to approve the following minutes as read:

**Executive Session Board Meeting**

**February 26, 2019**

The motion was seconded by Ms. Law, and unanimously carried by a roll call vote. Ms. Marczyk, Abstain.

c. Mr. Cottrell moved to approve the following minutes as read:

**Board Meeting**

**March 12, 2019**

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The motion was seconded by Ms. Law, and unanimously carried by a roll call vote. Ms. Law, Ms. Marczyk, and Dr. Grites, Abstain.

d. Mr. Cottrell moved to approve the following minutes as read:

**Executive Session Board Meeting**

**March 12, 2019**

The motion was seconded by Ms. Law, and unanimously carried by a roll call vote. Ms. Law, Ms. Marczyk, and Dr. Grites, Abstain.

F. CORRESPONDENCE

Letter received from NJSBA, March 7, 2019, congratulating Linda Wallace for having earned enough credits to receive the New Board Member award.

G. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Meeting was opened/closed to the public at 7:10 pm. No public comments.

H. MONTHLY DEPARTMENT REPORTS

- ★ Superintendent
  - 17-18 School Performance Report
  - QSAC Results
  - April 6th: Superintendent's Saturday Solutions
  - April 6th: Mandated Substitute Training
  - April 11th and 12th: Peter Pan Jr. - The drama club presented a scene from the Peter Pan Jr. play.
- ★ Attales Principal
- ★ Marsh Principal
- ★ Special Services/Curriculum
- ★ Facilities Committee
- ★ Technology
- ★ Negotiations
- ★ Enrollment Report
- ★ Delegate to NJSBA

I. EDUCATIONAL POLICIES COMMITTEE:

1. HIB Reports -

- a. HIB Reports: February 2019
  - HAM: 1 Reported 0 Confirmed
  - ECA: 1 Reported 0 Confirmed

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2. QSAC - Upon the recommendation of the Superintendent, motion to accept the QSAC results.
3. 2019-2020 District Calendar - Upon the recommendation of the Superintendent, motion to approve the 2019-2020 District Calendar.

J. PERSONNEL -

4. Retirement - Upon the recommendation of the Superintendent, motion to accept the retirement of Rebecca Thomas, Special Education Aide, as of June 30, 2019.
5. Resignation - Upon the recommendation of the Superintendent, motion to retroactively accept the resignation of Niles Rigsbee, Full Time Custodian, from March 15, 2019, to receive base pay until April 15, 2019 including a prorated amount of agreed upon stipend.
6. Maternity Leave - Upon the recommendation of the Superintendent, motion to approve the maternity leave of employee #12512539, effective April 26, 2019 through June 17, 2019, utilizing thirty three {33} accumulated sick days and one {1} personal day. Beginning the 2019-2020 school year employee will be placed on FMLA from September through October 2019.
7. Medical Leave - Upon the recommendation of the Superintendent, motion to approve the Medical Leave of employee #37825932 from April 4, 2019 through April 26, 2019, utilizing eleven {11} accumulated sick days.

K. CURRICULUM

8. Homebound Instruction -
  - a. Upon the recommendation of the Superintendent, motion to ratify homebound instruction for student SID 7808592728 as a result of admission into a medical program. Instruction will take place from March 5, 2019 through discharge, for ten hours per week over no less than three days.
  - b. Upon the recommendation of the Superintendent, motion to amend the approved homebound instruction for student SID 1364239825 as a result of physician order and program placement. Instruction will take place from January 7, 2019 through program completion, and be completed by Rogers Behavioral Health **and Absecon certified teacher for a combined 10 hours per week over no less than three days.**
  - c. Upon the recommendation of the Superintendent, motion to ratify the homebound instruction for student SID# 1812559521 as a result of disciplinary action,

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pending medical evaluation. Instruction will take place from March 21, 2019 through receipt of required clearance, for ten hours per week over no less than three days.

- d. Upon the recommendation of the Superintendent, motion to approve the homebound instruction for student SID# 5958453086 as a result of disciplinary action, pending medical evaluation. Instruction will take place from April 1, 2019 through receipt of required clearance, for ten hours per week over no less than three days.

- 9. After School Opportunity Providers - Upon the recommendation of the Superintendent, motion to ratify the following staff as After School Opportunity Providers for the 2018-2019 school year, to be compensated at \$40 per hour, not to exceed 30 hours, per Provider, from March 5, 2019 to May 9, 2019: (11-401-100-110-02/03-0000)

Arts and Crafts

Jessica Packard

Young Chefs

Danielle Wenz

Pat Mattiacci (Substitute)

Mila Melton

Kim Cappuccio (Substitute)

Drama

Shannon Kaplan (Not to exceed 12 hours)

Media Production

Rachael Wescoat

- 10. Job Descriptions - Upon the recommendation of the Superintendent, motion to approve the following job descriptions:

Director of PALS

PALS Bookkeeper/Secretary

- 11. Out of District Workshops - Motion to approve the following Out of District Workshops:

DATE	NAME	LOCATION	EVENT	REGISTRATION
March 27, 2019	Dr. Daniel J. Dooley	Monroe, NJ	CAR Training	The Cost of Mileage
April 9, 2019	Jackie Akeret Kristin McSorley Kim Saporito-Austin Stephanie Swift	The Conference Center at Mercer	NJSBA School Mental Health Conference	Fee: \$99 per Staff Member

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April 17, 2019	Alaina Baner	SRI & ETTC	Issuing Officer Training for Employment Certificates	No Fee
May 15, 2019	Kelly Montgomery Amanda Witmer	FEA/NJPSA Building, Monroe Twp., NJ 08831	Multi-Tiered Systems of Support	Date changed, original approval October 23, 2019

12. Trips - Upon the recommendation of the Superintendent, motion to approve the following trips for the 2018-2019 school year:

GRADE	DATE	LOCATION	COST
6th Grade	June 4, 2019	Absecon Lighthouse and AC Aquarium	\$10 per Student
7th Grade	TBD	NJ Renaissance Faire Bordentown	\$15 per Student

**L. POLICY**

13. Board of Education Policies - Upon the recommendation of the Superintendent, motion to approve and adopt the revisions of the following Board of Education policies:

Policy Number	Reading	Policy
1600	Revision	Relations Between Other Entities and the District
4115	Revision	Supervision
5119	Revision	Transfers
5141.20	Revision	Life-Threatening Food Allergies
5141.21	Revision	Administering Medication
5141.21E	New	Exhibit: Emergency Administration of Naloxone
5145.4	Revision	Equal Educational Opportunity
6142.1	Revision	Family Life Education

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6143	Revision	Curriculum Guides
6146	Revision	Promotion Requirements
6147	Revision	Standards of Proficiency
6178	Revision	Early Childhood Education, Preschool

Ms. Law moved to approve items 1a, 2, 3, 4, 5, 6, 7, 8a, 8b, 8c, 8d, 9, 10, 11, 12, and 13.

The motion was seconded by Ms. Wallace , and unanimously carried by a roll call vote.

FISCAL AFFAIRS COMMITTEE:

M. FINANCE

14. Transportation Jointure with GEHR - Motion to ratify the transportation jointure with GEHR for route GEHR17B to transport student OHS-01 to/from Oakcrest High School, Mays Landing, from February through June, 2019, at a total cost of \$3,920 (\$784 / month). The student is covered under the McKinney Vento Act.
15. Use of Facsimile Signature - Motion to approve the attached resolution for use of facsimile signature with the General, Payroll, Agency, and Independent Student Fund Accounts at OceanFirst Bank.
16. Tuition Contract - Coastal Learning Center - Motion to ratify the tuition contract to send student CO-1 to Coastal Learning Center Atlantic Corp, effective February 25, 2019 through June 30, 2019, for 84 days, for a total tuition of \$22,709.90.
17. Tuition Contracts - Students Sent to Galloway Township Board of Education - Motion to ratify the 2018/2019 tuition contracts listed below to send three students to Galloway Township Board of Education. These students are covered by the McKinney-Vento Act.

<u>Student ID#</u>	<u>Program</u>	<u>Effective Date</u>	<u>Days</u>	<u>Per Diem</u>	<u>Tuition</u>
GT002JR	Grade 3	12/22/2018	111	\$83.06	\$9,219.66
GT000IA	Grade 1	12/22/2018	111	\$83.06	\$9,219.66
GT001SA	Grade 2	02/04/2019	89	\$83.06	\$7,392.34

18. Flexible Spending Account -Motion to approve the maximum contributions allowed for the Flexible Spending Account, effective plan year, September 1, 2019 - August 31, 2020:

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Health Care FSA      \$2,700 (from \$2,650)  
Day Care FSA        \$5,000 for married filing jointly/head of household (no change)

In addition, employees may rollover any unused health care FSA balance up to \$500 to the 9-1-2019 plan year. The Day Care FSA account allows for a 2 ½ month extension to file claims.

19. Awarding Contract - Technology Supplies & Services - As Needed Basis from CDWG, Vernon Hills, IL 60061 - The committee moves to approve the award of a contract for technology supplies and services, on an “as needed” basis to CDWG, Vernon Hills, IL 60061. The award contract is based upon the following pricing as obtained through the competitive bid # \_\_\_\_\_, as issued by the Educational Services commission (ESC) of New Jersey, Piscataway, NJ, an authorized purchasing agency in the State of New Jersey (#65MCECCPS). The term of the contract is from July 1, 2018 - June 30, 2020.

*Item 19. was pulled to be discussed and voted on at a future Board meeting.*

20. Purchase of 275 Chrome Books from CDWG - The committee moves to approve the purchase of 275 chrome books from CDWG, through bid # \_\_\_\_\_, for a total amount of \$ \_\_\_\_\_.

*Item 20. was pulled to be discussed and voted on at a future Board meeting.*

21. Application to Atlantic County Workshop Development Board to Host Paid Summer Interns - The committee moves to approve the application to the Atlantic County Workforce Development Board to host paid summer interns in the board office for eight weeks, from June through August, 2019. The intern will assist with general clerical office duties.

Mr. Cottrell moved to approve items 14, 15, 16, 17, 18, and 21.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote.

**N. OTHER BUSINESS**

22. TREASURER’S & SECRETARY’S REPORT - Mr. Cottrell moved to acknowledge the receipt of the Treasurer’s and Secretary’s Report for February *which is in agreement*.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote.

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23. BOARD SECRETARY MONTHLY CERTIFICATION - Mr. Cottrell moved, that after review and pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Absecon Board of Education certifies that as February 28, 2019, after review of the Secretary's and Treasurer's Monthly Financial Reports (Revenue and Appropriation Sections), and upon consultation with the appropriate district officials that, to the best of our knowledge, no Major account or fund has been expended in violation of N.J.S.A. 18A:22-8.1-8.2, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote.

24. TRANSFERS - Mr. Cottrell moved to ratify February transfers.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote.

25. MONTHLY PURCHASE ORDERS/BILLS - Mr. Cottrell moved to approve the following:

Bills to be Approved for Payment	\$ 670,181.95
Payroll (February) to be Ratified	\$ 786,353..64

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote.

O. OLD BUSINESS - Dr. Dooley explained the policies approved at tonight's Board meeting, with exception of #5141.21 have had a first and second reading and were only updated for mandated reference after a NJSBA policy review. Policy #5141.21 will be put up for a first reading on the April agenda.

P. NEW BUSINESS - None

Q. PUBLIC COMMENTS

Meeting was opened/closed to the public at 7:40 pm. No public comments.

R. NEXT MEETING DATE - April 30, 2019

The Board moved to the H. Ashton Marsh library.

S. EXECUTIVE SESSION - Mr. Cottrell moved to adopt the following resolution: BE IT RESOLVED by the Absecon Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss personnel, negotiations, potential litigation and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board



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secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

The motion was seconded by Ms. Marczyk, and unanimously carried by a roll call vote.

On a motion by Mr. Cottrell, seconded by Mr. Rynkiewicz, and unanimously carried by a voice vote, the Executive Session was declared closed at 9:05 pm.

T. ADJOURNMENT: On a motion by Mr. Cottrell, seconded by Mr. Neal and unanimously carried by a voice vote, the meeting was adjourned at 9:06 pm.

Respectfully submitted,

Tina Maruca  
Board Secretary