

ABSECON BOARD OF EDUCATION
Regular Board of Education Meeting
Tuesday, January 29, 2019 - 7:00 PM
Library Media Center

A. MEETING CALLED TO ORDER

The meeting was called to order at 7:00 pm in the Media Center of the Marsh School, with the president, Dr. Grites presiding.

B. FLAG SALUTE

C. SUNSHINE LAW

Dr. Grites announced that the meeting is being held in compliance with the Sunshine Law, in that a notice was posted with the City Clerk, and on the Bulletin Board in the City Hall, and the newspapers were notified.

Dr. Grites announced that a mechanical device will be used to record these proceedings.

D. ROLL CALL

Board Members	Present	Absent	Administration	Present
Mr. Cottrell	X		Tina Maruca	X
Mr. Rynkiewicz	X		Dr. Daniel Dooley	X
Ms. Wallace	X Arrived 7:07 pm			
Ms. Law	X			
Ms. Marczyk	X			
Mr. Neal		X		
Dr. Grites	X			

THE ABSECON BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

E. MINUTES -

a. Ms. Law moved to approve the following minutes as read:

Board Meeting **December 18, 2018**

The motion was seconded by Ms. Marczyk, and unanimously carried by a roll call vote. Ms. Wallace, Mr. Cottrell, Abstain, Mr. Neal, Absent.

b. Ms. Law moved to approve the following minutes as read:

Executive Session Board Meeting **December 18, 2018**

The motion was seconded by Ms. Marczyk, and unanimously carried by a roll call vote. Ms. Wallace, Mr. Cottrell, Abstain, Mr. Neal, Absent.

c. Ms. Law moved to approve the following minutes as read:

Board Meeting **January 8, 2019**

The motion was seconded by Ms. Marczyk, and unanimously carried by a roll call vote. Ms. Wallace, Abstain, Mr. Neal, Absent.

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d. Ms. Law moved to approve the following minutes as read:

Executive Session Board Meeting

January 8, 2019

The motion was seconded by Ms. Marczyk, and unanimously carried by a roll call vote.
Ms. Wallace, Abstain, Mr. Neal, Absent.

F. CORRESPONDENCE - None

G. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Meeting was opened/closed to the public at 7:05 pm. No public comments.

H. MONTHLY DEPARTMENT REPORTS

★ Superintendent

- Teacher/Educational Support Professional of the Year
Mr. Giardina acknowledged Marsh Teacher of the Year - Rita Brown
Mr. Burns acknowledged Attales Teacher of the Year - Caroline Bell
Ms. Reed acknowledged the Marsh and Attales Educational Support Professionals of the Year - Marsh - Rachel Wescoat and Attales - Becky Thomas
- Auditor Presentation
Ms. Laura Rohman, Ford-Scott & Assoc, presented the 2017/2018 audit report to the Board.

★ Attales Principal

Mr. Burns spoke about events at the Attales School and acknowledged students of the month: Emanuel Reyna-Villar, Kayla Hackett (presented by Ms. Sharpley), Elio Garcia and Sarah LaVigna, Benjamin Ramirez, Vanessa Newman, Andrew Walls (presented by Ms. Keeney), Romi Yakita, Nathan Mills, Masy Fox, Lauren Cella (presented by Mrs. Bell).

Dr. Dooley acknowledged Beth Newman as the new president of the Absecon Education Foundation.

★ Marsh Principal

Mr. Giardina spoke about the addition of a fourth preschool class next year. The Marsh School students prepared and sent thank you notes to the Absecon City police department for their assistance at the December 21, 2018 lock down event.

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- ★ Special Services/Curriculum
Ms. Reed spoke about updates to curriculum using the Connected Action Roadmap.

- ★ Facilities Committee
Ms. Maruca spoke about the change orders for the door project and cooling tower replacement project on the agenda tonight for approval. Ms. Maruca and Dr. Dooley acknowledged Mr. Mills, Facility Director, for his effort in reducing the net change order for the cooling tower project.

- ★ Technology
Dr. Dooley explained a planned pilot program to give teachers laptops in lieu of desktop computers.

- ★ Negotiations
Dr. Grites reported that the negotiations committee is reviewing AEA proposed salary guides. An MOA has been signed.

- ★ Enrollment Report
Dr Dooley reported that enrollment has remained constant.

- ★ Delegate to NJSBA
Mr. Cottrell reported on discussion at NJSBA meetings where districts who have lost funds due to the reallocation of state aid are asking for a recalculation of the reallocation of state aid for 2019/2020. He also discussed upcoming meetings.

I. EDUCATIONAL POLICIES COMMITTEE:

1. HIB Reports -

- a. SSDS: Report Period 1, Presentation - Ms. Reed presented the SSDS report.
- b. Upon the recommendation of the Superintendent, the committee moves to confirm the November HIB reports.

- c. HIB Reports: December 2018
HAM: 1 Reported 0 Confirmed
ECA: 3 Reported 0 Confirmed

J. PERSONNEL -

2. Retirement -

- a. Upon the recommendation of the Superintendent, motion to accept the retirement of Ed Phillips, Director of PALS, as of July 1, 2019.

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- b. Upon the recommendation of the Superintendent, motion to accept the retirement of Jean Barrett, PALS Bookkeeper/Secretary, as of July 1, 2019.

3. Resignation -

- a. Upon the recommendation of the Superintendent, motion to accept the resignation of Nancy Hughes, Middle School Special Education Teacher, as of March 18, 2019.
- b. Upon the recommendation of the Superintendent, motion to accept the resignation of Jena Librizzi, Instructional Assistant, as of February 1, 2019
- c. Upon the recommendation of the Superintendent, motion to ratify the resignation of Hope Bernstein, Title 1 and Homebound Instructor, as of December 21, 2018.
- d. Upon the recommendation of the Superintendent, motion to accept the revised resignation date of Andrew Garonzik, Elementary Music Teacher and Choir Director, as of January 31, 2019, instead of previously stated February 18, 2019.

4. New Hire -

- a. Upon the recommendation of the Superintendent, motion to approve Valerie Hamburg as an Elementary Music Teacher and Choir Director as of February 1, 2019 for the remainder of the 2018-2019 school year, pending receipt of certification. She will be compensated at \$85 per day until receipt of certification, at which time she will be compensated at a prorated salary of Step 1 BA, \$52,151.(11-120-100-101-03-1000)
- b. Upon the recommendation of the Superintendent, motion to approve Laura Mills as a one-to-one aide as of January 30, 2019 for the remainder of the 2018-2019 school year. She will be compensated at a prorated salary of Step 1 \$18,152. (11-000-217-100-01-0000)
- c. Upon the recommendation of the Superintendent, motion to approve Kelci Allen as an Instructional Assistant as of February 4, 2019 for the remainder of the 2018-2019 school year. She will be compensated at a prorated salary of Step 1 \$18,152. (20-218-100-106-03-1000)

5. Substitutes - Upon the recommendation of the Superintendent, motion to approve the following as Substitute Teachers for the 2018-19 school year.

Valerie Hamburg
Keiko Schrottke
Eugene Cimis

Brittany Rush
Laura Cimador

Kelly Flynn
Matthew Adams

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6. Title I After School Instructor - Upon the recommendation of the Superintendent, motion to approve Megan Ziller and Allison Hewitt as Title I After School Instructors, for the 2018-2019 school year. They will be compensated at \$40 per hour. Not to exceed 33 hours each. (20-231-100-101-03-2000)
7. Homebound Instructor - Upon the recommendation of the Superintendent, motion to approve Megan Ziller as a Homebound Instructor for the 2018-2019 school year. She will be compensated at \$40 per hour. (11-150-100-110-02/03-0000)
8. Spring Musical -
 - a. Upon the recommendation of the Superintendent, motion to approve Valerie Hamburg as the Spring Musical Director for the 2018-2019 school year. She will be compensated with a stipend of \$1,800. (Acct. No. 11-401-100-110-02-0000)
 - b. Upon the recommendation of the Superintendent, motion to approve Matthew Adams as the Spring Musical Assistant Director for the 2018-2019 school year. He will be compensated with a stipend of \$1,800. (Acct. No.11-401-100-110-02-0000)
9. Pay Increase -
 - a. Upon the recommendation of the Superintendent, motion to approve the following PALS staff for a pay increase from \$15 to \$17 per hour, effective February 1, 2019.

Julia Belmonte	Barbara Needham	Diane Nicholas
Donna Payne	Christine Urmson	William Ewell
Beverly Morrison	Emily Keyser	Ann Clark
 - b. Upon the recommendation of the Superintendent, motion to approve Jean Barrett, PALS Bookkeeper/Secretary, for a pay increase from \$13 to \$14 per hour, effective February 1, 2019.

K. CURRICULUM

10. Multiple Disabilities Program - Upon the recommendation of the Superintendent, motion to approve and establish a special education Elementary Multiple Disabilities Program at the H. Ashton Marsh Elementary School.
11. Residency - Upon the recommendation of the Superintendent, motion to accept an extension of residency to support student ID #: 11105451 for the purpose of Continuity of Education from March 1, 2019 to June 18, 2019, or as determined by the last day of the 18-19 school year.

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12. Homebound Instruction -

- a. Upon the recommendation of the Superintendent, motion to ratify homebound instruction for student SID 2212768179 as a result of physician order. Instruction will take place from January 22, 2019 through February 11, 2019, for ten hours per week over no less than three days.
- b. Upon the recommendation of the Superintendent, motion to ratify homebound instruction for student SID 1364239825 as a result of physician order and program placement. Instruction will take place from January 7, 2019 through program completion, and be completed by Rogers Behavioral Health.

13. Out of District Workshops - Motion to approve the following Out of District Workshops:

DATE	NAME	LOCATION	EVENT	REGISTRATION
February 1, 2019	Lindsay Reed	Doubletree Conference Center, Somerset, NJ	Responsive Small-Group Reading Instruction	No Fees
February 12, 2019	Lindsay Reed	Foundation for Educational Administration	Teaching, Learning, and Leading in an Inclusive World	Fee: \$149
February 13, 2019	Meghan Abbatemarco Christina Caligiuri Beverly Fahy Becca Ralph	In District	Teaching Strategies GOLD Assessment	No Fees
February 27, 2019	Joe Giardina	Riverview Plaza, Trenton NJ	Preschool Supervisors Meeting	The Cost of Mileage
February 28, 2018	Gina Sharpley Bill Ewell Alison Hess Barbara Horner	Heinemann Professional Development	Strategies and Structures for Teaching Reading and Writing	Fee: \$209 per person
March 1, 2019	Kathy Guenther Megan Ziller Shannon Gallagher Mary Alvarado	Blue Heron Golf Club	Identifying and Managing Anxiety in School	No Fees
March 10-13, 2019	Brian Mills Mike Morris	Harrah's Waterfront	2019 NJSBGA Conference	Brian: No Fees Mike: \$250

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		Conference Center		
March 28, 2019	Daniel J. Dooley Lindsay Reed	Rowan University	2019 Educational Expo	Fee: \$175
January 16, 2019 March 20, 2019 May 15, 2019	Patricia Jasinski		ELL Program Supervisors & Coordinators Roundtable	No Fees

Ms. Law moved to approve items 1a, 1b, 1c, 2a, 2b, 3a, 3b, 3c, 3d, 4a, 4b, 4c, 5, 6, 7, 8a, 8b, 9a, 9b, 10, 11, 12a, 12b, and 13.

The motion was seconded by Ms Wallace , and unanimously carried by a roll call vote.
Mr. Neal, Absent.

FISCAL AFFAIRS COMMITTEE:

L. FINANCE

14. ACSSSD Tuition Contract - Motion to ratify the tuition contract to send student 11108008 out-of-district to Atlantic County Special Services School District, effective December 18, 2018, for the 2018/2019 school year.

15. PALS Program -Use of Technology and Social Media Policy - Motion to approve the Use of Technology and Social Media Policy for the PALS program.

16. Door/Hardware Replacement Project - Change Order - Motion to approve the net deduct change order of \$22,278.00 after using \$2,222.00 of the \$24,500 allowance to install new frame and glass in spin room and weight room for the Door/Hardware Replacement Project as follows:

Original Approved Contract	\$312,369.00
Deduct Change Order	<u>(22,278.00)</u>
Net Contract Total	290,091.00

17. Cooling Tower Project - Change Order - Motion to approve the net deduct change order of \$884.44 after using \$6,615.56 of \$7,500 allowance for additional piping insulation and heat trace to the filter for the Cooling Tower Replacement Project as follow:

Original Approved Contract	\$193,6000.00
Deduct Change Order	<u>____(884.44)</u>
Net Contract Total	192,715.56

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18. Additional 2018/2019 Chapter 192/193 Aid - Motion to accept additional 2018/2019 Chapter 192/193 corrective speech aid of \$1,875 and supplemental instruction aid of \$2,379 for total Chapter 192/193 aid of \$132,893 as follows:

Comp Ed	\$75,297
Exam & Class	\$29,847
Corrective Speech	\$ 6,339
Supplemental Instruction	\$21,410

19. 2017/2018 Comprehensive Annual Financial Review: After review and discussion, motion to approve the 2017/2018 Comprehensive Annual Financial Review and Management Report. There are no audit comments.

Mr. Cottrell moved to approve items 14, 15, 16, 17, 18, and 19.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote. Mr. Neal, Absent.

M. OTHER BUSINESS

20. TREASURER'S & SECRETARY'S REPORT - Mr. Cottrell moved to acknowledge the receipt of the Treasurer's and Secretary's Report for December *which is in agreement*.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote. Mr. Neal, Absent.

21. BOARD SECRETARY MONTHLY CERTIFICATION - Mr. Cottrell moved, that after review and pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Absecon Board of Education certifies that as December 31, 2018, after review of the Secretary's and Treasurer's Monthly Financial Reports (Revenue and Appropriation Sections), and upon consultation with the appropriate district officials that, to the best of our knowledge, no Major account or fund has been expended in violation of N.J.S.A. 18A:22-8.1-8.2, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote. Mr. Neal, Absent.

22. TRANSFERS - Mr. Cottrell moved to ratify December transfers.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote. Mr. Neal, Absent.

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23. MONTHLY PURCHASE ORDERS/BILLS - Mr. Cottrell moved to approve the following:

Bills to be Approved for Payment	\$ 964,931.42
Payroll (December) to be Ratified	\$ 834,489.79

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote. Mr. Neal, Absent.

N. OLD BUSINESS - Dr. Dooley reported that QSAC scores, from, January 14, 2019, should be available by mid-February.

O. NEW BUSINESS - Mr. Cottrell spoke about the Fair Funding Action Committee as being a driving factor in the school funding re-allocation that took place last year. The group is continuing their lobbying for fair funding. Mr. Cottrell will follow-up with the group.

P. PUBLIC COMMENTS

Meeting was opened/closed to the public at 8:45 pm. No public comments.

Q. NEXT MEETING DATE - February 26, 2019

R. EXECUTIVE SESSION - Mr. Cottrell moved to adopt the following resolution: BE IT RESOLVED by the Absecon Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss personnel, negotiations, potential litigation and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

The motion was seconded by Ms. Marczyk, and unanimously carried by a roll call vote. Mr. Neal, Absent.

On a motion by Ms. Marczyk, seconded by Mr. Cottrell, and unanimously carried by a voice vote, the Executive Session was declared closed at 10:00 pm. Mr. Neal, Absent.

S. ADJOURNMENT: On a motion by Mr. Cottrell, seconded by Ms. Marczyk, and unanimously carried by a voice vote, the meeting was adjourned at 10:05 pm. Mr. Neal, Absent.

Respectfully submitted,

Tina Maruca
Board Secretary