

ABSECON BOARD OF EDUCATION
Regular Board of Education Meeting
Tuesday, February 26, 2019 - 7:00 PM
Library Media Center

A. MEETING CALLED TO ORDER

The meeting was called to order at 7:00 pm in the Media Center of the Marsh School, with the president, Dr. Grites presiding.

B. FLAG SALUTE

C. SUNSHINE LAW

Dr. Grites announced that the meeting is being held in compliance with the Sunshine Law, in that a notice was posted with the City Clerk, and on the Bulletin Board in the City Hall, and the newspapers were notified.

Dr. Grites announced that a mechanical device will be used to record these proceedings.

D. ROLL CALL

| Board Members | Present | Absent | Administration | Present |
|----------------------|----------------|---------------|-----------------------|----------------|
| Mr. Cottrell | X | | Tina Maruca | X |
| Mr. Rynkiewicz | X | | Dr. Daniel Dooley | X |
| Ms. Wallace | X | | | |
| Ms. Law | X | | | |
| Ms. Marczyk | | X | | |
| Mr. Neal | X | | | |
| Dr. Grites | X | | | |

THE ABSECON BOARD OF EDUCATION USES A “CONSENT AGENDA” PROCEDURE.

E. MINUTES -

a. Mr. Cottrell moved to approve the following minutes as read:

Board Meeting

January 29, 2019

The motion was seconded by Ms. Law, and unanimously carried by a roll call vote. Mr. Neal, Abstain.

b. Mr. Cottrell moved to approve the following minutes as read:

Executive Session Board Meeting

January 29, 2019

The motion was seconded by Ms. Law, and unanimously carried by a roll call vote. Mr. Neal, Abstain.

F. CORRESPONDENCE - Letter from NJSBA, 2/5/2019, acknowledging Board member Chris Cottrell for earning the necessary credits to qualify for the NJSBA Board Member Academy’s Certified Board Leader Award.

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G. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Meeting was opened/closed to the public at 7:05 pm. No public comments.

H. MONTHLY DEPARTMENT REPORTS

- ★ Superintendent
 - After school programs being made available to students; STEAM, Drama, Spanish, Sign-Language, Attales School News, Young Chefs, Budget and Finance, Media Production / AVA, and Arts and Crafts.
 - Social emotional learning programs available for teachers to help students.
 - Absecon Education Foundation opened up their grant opportunities, first round deadline is March 15, 2019 for this school year and June 1, 2019 for next school year.
- ★ Attales Principal
- ★ Marsh Principal
- ★ Special Services/Curriculum
- ★ Facilities Committee
- ★ Technology
- ★ Negotiations
- ★ Enrollment Report
- ★ Delegate to NJSBA; Mr. Cottrell spoke about the NJSBA meetings he attended.

I. EDUCATIONAL POLICIES COMMITTEE:

1. HIB Reports -

- a. Upon the recommendation of the Superintendent, motion to confirm the December HIB reports.
- b. HIB Reports: January 2019
HAM: 0 Reported 0 Confirmed
ECA: 0 Reported 0 Confirmed

J. PERSONNEL -

- 2. Retirement - Upon the recommendation of the Superintendent, motion to accept the retirement of Susan Morton, Instructional Assistant, as of June 30, 2019.
- 3. Resignation - Upon the recommendation of the Superintendent, motion to accept the resignation of Frank Reale, 62.5% Part Time Custodian, as of February 28, 2019.

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4. New Hire -

- a. Upon the recommendation of the Superintendent, motion to ratify Kitty Riffle as a Crossing Guard, from February 8, 2019 to the end of the 2018-2019 school year. She will be compensated at \$10 per hour. (11-0000-262-107-00-1000)
Employment is provisional pending the employment history verification and background check.
- b. Upon the recommendation of the Superintendent, motion to approve Emily Rowe as a Substitute Aide for the remainder of the 2018-2019 school year. She will be compensated at \$70 per day.
Employment is provisional pending the employment history verification and background check.

5. Long Term Substitute -

- a. Upon the recommendation of the Superintendent, motion to ratify Christopher Filiciello as S.T.E.A.M. Specialist, effective February 12, 2019 through June 20, 2019. He will be compensated at the substitute rate of \$90 per day for the first 20 days of employment, and then will be compensated at the per diem daily rate of Step 1 of the BA guide, \$52,151. (11-000-222-100-02/03-1000)
Employment is provisional pending the employment history verification and background check.
- b. Upon the recommendation of the Superintendent, motion to approve Robert Evans as Middle School Special Education Teacher, effective March 13, 2019 until June 20, 2019. He will be compensated at the substitute rate of \$90 per day for the first 20 days of employment, and then will be compensated at the per diem daily rate based upon Step 1 of the BA salary guide, \$52,151.
- c. (11-213-100-101-02-1000)
Employment is provisional pending the employment history verification and background check.

6. Literacy Consultant - Upon the recommendation of the Superintendent, motion to approve Steven Hempel as a Literacy Consultant for a total of 8 days from March 1, 2019 to May 30, 2019, not to exceed a total of \$5,500.

7. Family Medical Leave - Upon the recommendation of the Superintendent, motion to approve the Family Medical Leave of employee #11535499 from February 26, 2019 through March 8, 2019.

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8. Degree Advancement - Upon the recommendation of the Superintendent, motion to approve the degree advancement of the following staff member, effective March 1, 2019, pending approval of the new Absecon Education Association Agreement:

| Name | From | To | College |
|------------------|-------|--------|------------|
| Jennifer Keeney | MA | MA +15 | Stockton |
| Kelly Montgomery | MA+15 | MA+30 | Seton Hall |

K. CURRICULUM

9. Field Placement Request -

- a. Upon the recommendation of the Superintendent, motion to approve the Drexel University Field Placement for Jessica Fey at the H. Ashton Marsh Elementary School and Emma C. Attales Middle School for the 2019 winter semester.
- b. Upon the recommendation of the Superintendent, motion to approve the Rowan University Spring Internship Placement for Shannon Gallagher, under the direction of Ms. Lindsay Reed.
- c. Upon the recommendation of the Superintendent, motion to approve the Ocean County College Interpreting students, Nina Forbes, Catherine Kearns, Rachel Disbrow, and Ashley Rosen to participate in supervised observation of educational interpreter, Ms. Jennifer Colletta, within the Emma C. Attales Middle School over 15 hours between February 27, 2019 and May 10, 2019.

10. Dance Chaperones - Upon the recommendation of the Superintendent, motion to ratify for the following staff, the compensation of \$40 for their time dedicated to the 8th Grade dance, held on February 8, 2019: (11-401-100-110-02-0000)

| | | | |
|---------------|----------------|------------------|---------------|
| Janice Clarke | Caroline Bell | Chris Bell | Alison Hewitt |
| Kim Cappuccio | Barbara Horner | Hillary Pelly | Allene Brady |
| Sherri Liepe | Michelle Flynn | Robert Broomhead | |

11. Homebound Instruction - Upon the recommendation of the Superintendent, motion to ratify the Homebound Instruction for SID1460121363 as a result of disciplinary consequence and pending admission into medical program. Instruction to begin February 13, 2019 for 10 hours per week over no less than three days.

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12. Homebound Instructor - Upon the recommendation of the Superintendent, motion to ratify the following teachers for Homebound Instruction for the 2018-2019 school year, at the contractual rate of \$40 per hour.

Caleb Cavileer

Stephanie Swift

13. After School Academic Tutors - Upon the recommendation of the Superintendent, motion to approve the following staff as After School Academic Tutors for the 2018-2019 school year, to be compensated at \$40 per hour, not to exceed 30 hours, per instructor, from March 1, 2019 to May 9, 2019.

ECA Lang Arts (Title 1):

Caroline Bell

Ali Camac

Alison Hess

Allison Hewitt

Shannon Kaplan

Currie Roberts

Gina Sharpley

(20-231-100-101-02-2000)

ECA Mathematics:

Matt Adair

Caroline Bell

Chris Bell

Jennifer Coletta

Alison Hess

Allison Hewitt

Shannon Kaplan

Kristin McSorley

Stephanie Swift

Sherri Liepe (Substitute)

Allene Brady (Substitute)

(11-421-100-101-02-1000)

HAM Lang Arts:

Christine Adams

Valerie Barron

Lora Blanco

Rita Brown

Robert Evans

Michelle Grdic

Courtney Stefano

Haley Sykes

Megan Ziller

Rose Guerrera (Substitute)

Jan Clevenger (Substitute)

Christina Caligiuri (Substitute)

(11-421-100-101-03-1000)

HAM Mathematics (Title 1):

Christina Caligiuri

Marybeth Cialini

Ginamarie Dempsey

Haley Sykes

Megan Ziller

(20-231-100-101-03-2000)

14. After School Opportunity Providers - Upon the recommendation of the Superintendent, motion to approve the following staff as After School Opportunity Providers for the 2018-2019 school year, to be compensated at \$40 per hour, not to exceed 30 hours, per Provider, from March 1, 2019 to May 9, 2019: (11-401-100-110-02/03-0000)

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STEAM:

Robert Broomhead (02) Christopher Filiciello (03)

Spanish:

Nilcy Ramirez (02/03)

Sign-Language:

Jennifer Coletta (02)

Attales School News:

Kristin McSorley (02)

Young Chefs:

Doug Scholder (02) Amanda Witmer (02)

Budget and Finance:

Chris Filiciello (02)

Media Production/AV:

Ali Camac (02) Jessica Torcicollo (02) Rachael Wescoat (03)

Arts and Crafts:

Beverly Fahy (03)

15. Extra Curricular Activity Stipend - Upon the recommendation of the Superintendent, motion to approve the following Extra Curricular Activity Stipends for the 2018-2019 School year: (11-401-100-110-02-0000)

| Staff Member | Position | Amount |
|---------------------|-----------------------------------|---------------|
| Shannon Kaplan | Spring Musical Assistant Director | \$1,800 |

16. Revised Calendar - Upon the recommendation of the Superintendent, motion to approve the updated school calendar for the 2018-2019 school year.

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17. Out of District Workshops - The committee moves to approve the following Out of District Workshops:

| DATE | NAME | LOCATION | EVENT | REGISTRATION |
|-------------------|--|---|--|-------------------------------------|
| February 28, 2019 | Ken Goglas Mila Melton | Atlantic County Office of Education | Transportation Meeting of Public/Charter/N on Public Schools | The Cost of Mileage |
| February 28, 2019 | Kevin Burns | Newark, NJ | 2019 Future Ready Schools - NJ Certification Summit | The Cost of Mileage |
| March 14, 2019 | Dr. Daniel J. Dooley Lindsay Reed Joe Giardina | Collingswood, NJ | Are you I-STEAM Ready? Working Session | The Cost of Mileage |
| March 15, 2019 | Kevin Burns | Union, NJ | NJAMLE Annual Conference | Fee: \$99 The Cost of Mileage |
| March 21, 2019 | Dr. Daniel J. Dooley Lindsay Reed | Seton Hall University | Social Emotional Issues with Students | The Cost of Mileage |
| March 21, 2019 | Kevin Burns | Morris Plains, NJ | Are you I-STEAM Ready? Working Session | The Cost of Mileage |
| March 27, 2019 | Joe Giardina Kevin Burns Lindsay Reed | Monroe, NJ | CAR Training | The Cost of Mileage |

18. Trips - Upon the recommendation of the Superintendent, motion to approve the following trips for the 2018-2019 school year:

| GRADE | DATE | LOCATION | COST |
|----------------|----------------|----------------------------|--------|
| Drama Students | March 13, 2019 | Holy Spirit High School | No Fee |

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L. POLICY

19. Board of Education Policies - Upon the recommendation of the Superintendent, motion to approve and adopt the revisions of the following Board of Education policies:

| Policy Number | Reading | Policy |
|---------------|----------|---------------------------------------|
| 2121 Exhibit | Revision | Organizational Chart |
| 5131.1 | Revision | Harassment, Intimidation and Bullying |

Ms. Law moved to approve items 1a, 1b, 2, 3, 4a, 4b, 5a, 5b, 6, 7, 8, 9a, 9b, 9c, 10, 11, 12, 13, 14, 15, 16, 17, 18, and 19.

The motion was seconded by Ms. Wallace , and unanimously carried by a roll call vote. Mrs. Marczyk, Absent.

FISCAL AFFAIRS COMMITTEE:

M. FINANCE

20. Non-Public Security Aid - Motion to accept additional non-public security aid for a total of \$64,050 per the revised notice received 1/24/2019:

| | |
|-------------------------|--------------|
| Highland Academy | \$ 6,300.00 |
| Holy Spirit High School | \$ 57,750.00 |

21. Reallocated Title I Grant Application - Motion to ratify the submission of the Reallocated Title I Grant Application, FY19, to the NJ Department of Education, in the amount of \$12,000.
22. 2019-2022 PEA Three-Year Preschool Plan - Motion to ratify submission of the 2019-2022 PEA Three-Year Preschool Plan to the NJ Department of Education.
23. Tuition Contract - Send to Atlantic County Special Services School District - Motion to ratify the tuition contract with Atlantic County Special Services School district to place a student out-of-district for the 2018/2019 school year effective

| | |
|---------------------------|-----------------------|
| <u>Program</u> | <u>Annual Tuition</u> |
| Severe Cognitive Impaired | \$ 39,960 |

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24. Tuition Contracts - Galloway Public Schools - Motion to ratify the following tuition contracts to send two students to attend Galloway Public Schools as per the McKinney-Vento Act, for the 2018/2019, effective December 22, 2018.

| Student | Grade | Prorated Tuition | |
|---------|-------|------------------|------------------------|
| Gal-1 | 3 | \$ 9,219.66 | 111 days @ 83.06/day |
| Gal-2 | 1 | \$ 9,219.66 | 111 days @ \$83.06/day |

25. Award for Boiler Inspection-Cleaning & Repair Service - Motion to approve the award for Boiler Inspection-Cleaning & Repair Service to Falasca Mechanical, as part of the Hunterdon Educational Services Commission, bid award, #HCESC-SER-11D, for Atlantic County, renewed through 11/1/2019:

\$ 84.40 / Hour 15% Part Markup

26. Award for HVAC Repair Service - Motion to approve the award for HVAC Service and Repair to Marlee Contractors, as part of the Educational Data bid award, # 9195, through 11/30/2019:

\$ 77.50 / Hour 15% Part Markup

27. Public Sale - Tractor - Motion to approve the public sale of a 1989 Deutz-Allis, Model 5220 26 hp diesel, including plow, front end loader, and rear mower deck, on GovDeals.com

Mr. Cottrell moved to approve items 20, 21, 22, 23, 24, 25, 26, and 27.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote. Mrs. Marczyk, Absent.

N. OTHER BUSINESS

28. TREASURER'S & SECRETARY'S REPORT - Mr. Cottrell moved to acknowledge the receipt of the Treasurer's and Secretary's Report for January *which is in agreement*.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote. Mrs. Marczyk, Absent.

29. BOARD SECRETARY MONTHLY CERTIFICATION - Mr. Cottrell moved, that after review and pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Absecon Board of Education certifies that as January 31, 2019, after review of the Secretary's and Treasurer's

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Monthly Financial Reports (Revenue and Appropriation Sections), and upon consultation with the appropriate district officials that, to the best of our knowledge, no Major account or fund has been expended in violation of N.J.S.A. 18A:22-8.1-8.2, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote. Mrs. Marczyk, Absent.

30. TRANSFERS - Mr. Cottrell moved to ratify January transfers.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote. Mrs. Marczyk, Absent.

31. MONTHLY PURCHASE ORDERS/BILLS - Mr. Cottrell moved to approve the following:

| | |
|--|---------------|
| Bills to be Approved for Payment | \$ 688,785.53 |
| Lease Purchase Disbursement to be Ratified To Date | \$ 291,129.67 |
| Check to be Ratified | \$ 2,112.00 |
| Payroll (January) to be Ratified | \$ 806,696.75 |

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote. Mrs. Marczyk, Absent.

O. OLD BUSINESS - None

P. NEW BUSINESS - None

Q. PUBLIC COMMENTS

Meeting was opened/closed to the public at 8:00 pm. No public comments.

R. NEXT MEETING DATE - March 12, 2019 (Budget Meeting) March 26, 2019 (Regular Meeting)

S. EXECUTIVE SESSION - Mr. Cottrell moved to adopt the following resolution: BE IT RESOLVED by the Absecon Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss personnel, and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

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The motion was seconded by Ms. Law, and unanimously carried by a roll call vote. Mrs. Marczyk, Absent.

On a motion by Mr. Cottrell, seconded by Mr. Neal, and unanimously carried by a voice vote, the Executive Session was declared closed at 10:45 pm. Mrs. Marczyk, Absent.

T. ADJOURNMENT: On a motion by Mr. Cottrell, seconded by Mr. Neal and unanimously carried by a voice vote, the meeting was adjourned at 10:50 pm. Mrs. Marczyk, Absent.

Respectfully submitted,

Tina Maruca
Board Secretary