

ABSECON BOARD OF EDUCATION
Regular Board of Education Meeting
Tuesday, November 20, 2018

A. CALLED TO ORDER

The meeting was called to order at 7:00pm in the Media Center of the Marsh School, with the president, Dr. Grites presiding.

B. FLAG SALUTE

C. SUNSHINE LAW

Dr. Grites announced that the meeting is being held in compliance with the Sunshine Law, in that a notice was posted with the City Clerk, and on the Bulletin Board in the City Hall, and the newspapers were notified.

Dr. Grites announced that a mechanical device will be used to record these proceedings.

D. ROLL CALL

Board Members	Present	Absent	Administration	Present
Mr. Cottrell	X		Tina Maruca	X
Mr. Rynkiewicz	X		Dr. Daniel Dooley	X
Ms. Wallace	X			
Ms. Law	X			
Mr. Corkhill	X			
Mr. Neal	X			
Dr. Grites	X			

THE ABSECON BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

E. MINUTES -

- a. Mr. Cottrell moved to approve the following minutes as read:

Board Meeting **October 23, 2018**

The motion was seconded by Ms. Law, and unanimously carried by a roll call vote. Mr. Corkhill, Abstain.

- b. Mr. Cottrell moved to approve the following minutes as read:

Executive Session Board Meeting **October 23, 2018.**

The motion was seconded by Ms. Law, and unanimously carried by a roll call vote. Mr. Corkhill, Abstain.

F. CORRESPONDENCE: Dr. Grites read the letter received from Robert Bumpus, Acting Interim Executive County Superintendent of Schools, November 15, 2018, regarding the eligibility of the Absecon School District to have representation on the Pleasantville School District for grades 9 through 12. Since the percentage of pupils attending Pleasantville School District is less than 10%, Absecon is not entitled to representation on the Pleasantville School District Board of Education.

ABSECON BOARD OF EDUCATION
Regular Board of Education Meeting
Tuesday, November 20, 2018

G. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Meeting was opened to public at 7:08 pm.

- **Robert Broomhead**, AEA President, thanked the staff at both buildings for donating food to make nine thanksgiving baskets to give to local families.

Meeting was closed to public at 7:10 pm.

H. MONTHLY DEPARTMENT REPORTS

★ Superintendent

- Acknowledgements-Students and Coaches
 - Dr. Dooley acknowledge students on the cross country team along with coaches Bob Broomhead and John White.
 - Dr. Dooley, Attales Princial, Kevin Burns and Attales Guidance Counselor, Jessica Torricollo acknowledged students recognized as “students of the month”.
- Acknowledgements-Staff
 - Dr. Dooley acknowledged National Principal Month and recognized Kevin Burns and Joseph Giardina.
 - Dr. Dooley acknowledged the Director of Special Services/Curriculum Lindsay Reed for her efforts in preparing for the QSAC Review. He also acknowledged Director of Facilities Brian Mills for his efforts of ensuring the facility is ready for the review.
- Presentation (New Website) - Mike Morris presented the new website to the Board of Education

★ Attales Principal Mr. Kevin Burns discussed recent events taking place in the Attales School

★ Marsh Principal Mr. Joseph Giardina discussed recent events taking place in the Marsh School

★ Special Services/Curriculum Ms. Lindsay Reed discussed QSAC, curriculum, and instructional programs.

★ Facilities Committee

★ Technology

★ Negotiations

★ Enrollment Report

★ Delegate to NJSBA - Chris Cottrell discussed NJSBA workshops attended and coming up.

ABSECON BOARD OF EDUCATION
Regular Board of Education Meeting
Tuesday, November 20, 2018

I. EDUCATIONAL POLICIES COMMITTEE:

1. HIB Reports -

- a. Upon the recommendation of the Superintendent, motion to confirm the September HIB report.
- b. HIB Reports: October 2018
HAM: 2 Reported 0 Confirmed
ECA: 0 Reported 0 Confirmed

2. District Goals - Upon the recommendation of the Superintendent, motion to accept the 2018-2019 Superintendent District Goals.

J. PERSONNEL -

3. County District School System - Upon the recommendation of the Superintendent, motion to approve the County District School System (CDS) listings for the 2018-2019 school year.

4. New Hire -

- a. Upon the recommendation of the Superintendent, motion to hire the following Substitute Teachers for the 2018-2019 school year:
Employment is provisional pending the employment history verification and background check.

Esomchukwu Astegbu	Carol Kirchner	Emily Scutt
Michele Tadley	Melinda Weinberg	Nicole Transue
Hope Bernstein		

- b. Upon the recommendation of the Superintendent, motion to ratify the hiring of Robert Hargrove, long term substitute aide, effective November 6, 2018 through December 31, 2018. He will be compensated at the substitute rate of \$70 a day for the first 20 days of employment, and after day 20 a per diem daily rate of \$99.74 based upon Step 1 of the salary guide, \$18,152.
Employment is provisional pending the employment history verification and background check. (20-220-100-103-03-1000)
- c. Upon the recommendation of the Superintendent, motion to approve the hiring of Hope Bernstein, After School Title I Tutor and Homebound Instructor, for the 2018-2019 school year, not to exceed 29 hours per week. She will be compensated at \$40 per hour with no health benefits. (20-231-100-101-02-2000)
Employment is provisional pending the employment history verification and background check.

ABSECON BOARD OF EDUCATION
Regular Board of Education Meeting
Tuesday, November 20, 2018

5. Medical Leave - Upon the recommendation of the Superintendent, motion to extend the medical leave of absence of employee #12514675 from November 7, 2018 to January 2, 2019.
6. Salary Revision - Upon the recommendation of the Superintendent, motion to approve the revised salary of Christina Caligiuri, Preschool Teacher, from Step 1 MA to Step 1 MA +15 for the 2018-2019 school year to begin on December 1, 2018. (20-220-100-101-03-1000)
7. Library Media Specialist - Upon the recommendation of the Superintendent, motion to ratify the voluntary transfer of Deepa McCabe from S.T.E.A.M. Specialist to Library Media Specialist as of October 15, 2018. (11-000-222-100-02/03-1000)
8. School Safety Specialist - Upon the recommendation of the Superintendent, motion to ratify Dr. Daniel J. Dooley as the School Safety Specialist/Law Enforcement Liaison as of July 1, 2018.

K. CURRICULUM

9. Homebound Instruction - Upon the recommendation of the Superintendent, motion to approve the homebound instruction for student SID# 1812559521 as a result of disciplinary action, pending medical evaluation. Instruction will take place from November 2, 2018 through receipt of required clearance, for ten hours per week over no less than three days.
10. Homebound Instructor - Upon the recommendation of the Superintendent, motion to approve the following teachers for Homebound Instruction for the 2018-2019 school year, at the contractual rate of \$40 per hour. (11-150-100-110-02/03-0000)

Chelsea Fortunato

Allison Hess

11. Title I Basic Skills Instructor - Upon the recommendation of the Superintendent, motion to approve the following staff as After School Title I Basic Skills Instructors, not to exceed 3 hours per week, from November 13, 2018 through May 1, 2019 at the contractual rate of \$40 per hour.

Caroline Bell

Gina Sharpley

Ali Camac

(20-231-100-101-02-2000)

Christina Caligiuri

(20-231-100-101-03-2000)

12. Curriculum Revisions - Upon the recommendation of the Superintendent, motion to approve the following staff to complete minor Curriculum revisions to take place over no more than 5 hours, beyond contractual hours, at the contractual rate of \$40 per hour, not to exceed \$200. (11-000-221-110-02-0000)

Jennifer Keeney

Mike Morris

Jackie Akeret

ABSECON BOARD OF EDUCATION
Regular Board of Education Meeting
Tuesday, November 20, 2018

13. DEAC Committee - Upon the recommendation of the Superintendent, motion to approve Lindsay Reed, Director of Special Services/Curriculum, as a DEAC Committee member for the 2018-2019 school year.
14. District Performance Review - Upon the recommendation of the Superintendent, motion to approve the 2018-2019 District Performance Review.
15. District Mentoring Plan - Upon the recommendation of the Superintendent, motion to approve the 2018-2019 District Mentoring Plan.
16. District Professional Development Plan - Upon the recommendation of the Superintendent, motion to approve the 2018-2019 District Professional Development Plan.
 - a. Upon the recommendation of the Superintendent, motion to approve the 2018-2019 Attales Professional Development Plan.
 - b. Upon the recommendation of the Superintendent, motion to approve the 2018-2019 Marsh Professional Development Plan.
17. Staff Handbook - Upon the recommendation of the Superintendent, motion to approve the 2018-2019 Staff Handbook.
18. Attales Code of Conduct - Upon the recommendation of the Superintendent, motion to approve the revised Attales 2018-2019 Code of Conduct.
19. Marsh Code of Conduct - Upon the recommendation of the Superintendent, motion to approve the Marsh 2018-2019 Code of Conduct.
20. Stockton University Fieldwork Placement - Upon the recommendation of the Superintendent, motion to approve the following Stockton University Fieldwork Placements for Spring 2019:

Student Name	Placement	Grade	Cooperating Teacher	Dates
Kelsey Wittland	10 Hours	Inclusive Classrooms	Katherine Irwin	November 19, 2018 - November 30, 2018
Mary Kelly	100 Hours	Grade 1	Mary Ellen Fitzpatrick	January 15, 2019 - April 26, 2019
Carleigh Cooper	100 Hours	Grade 3	Jan Clevenger	January 15, 2019 - April 26, 2019
Randolph Roach	80 Hours	Grade 7	Justin Biel	January 23, 2019 - April

ABSECON BOARD OF EDUCATION
Regular Board of Education Meeting
Tuesday, November 20, 2018

		Math		26, 2019
Emily Maxwell	80 Hours	Grade 8 Science	Hillary Pelly	January 23, 2019 - April 26, 2019
NaMira Crosby	80 Hours	Grade 6 ELA	Currie Roberts	January 23, 2019 - April 26, 2019
Andrew DiPasquale	Student Teaching	Grade 8 Math	Allene Brady	January 2, 2019 - April 19, 2019
Jessica Packard	Student Teaching	Grade 4	Stephanie Flynn	January 2, 2019 - April 19, 2019
Nicole Transue	Student Teaching	Grade 5	Gina Sharpley	January 2, 2019 - April 19, 2019

21. Rowan University Fieldwork Placement - Upon the recommendation of the Superintendent, the committee moves to approve the following Rowan University Fieldwork Placements for Spring 2019:

Student Name	Placement	Grade	Cooperating Teacher	Dates
Jordynn Economos	Clinical Practice	TBD	TBD	January 22, 2019 - May 10, 2019
Jordynn Economos	Clinical Practice	TBD	TBD	September 3, 2019 - December 18, 2019

Item 21 was tabled.

22. Out of District Workshops - Motion to approve the following Out of District Workshops:

DATE	NAME	LOCATION	EVENT	REGISTRATION
November 27-28, 2018	Jessica Torcicollo	Stockton ETTC	Youth Mental Health & First Aid	5 ETTC Hours
November 29, 2018	Deepa McCabe	Atlantic County Utilities Authority	Sustainable Practices Working Session	NO FEE
November 29-30, 2018	Chelsea Fortunato Sabrina Bruccoleri	Wildwood Crest	2 Day Initial GOLD Training	NO FEE The Cost of Mileage
December 5, 2018	Rita Brown Rose Guerrera	Stockton ETTC	Phonics First Level Refresher	7 ETTC Hours

ABSECON BOARD OF EDUCATION
Regular Board of Education Meeting
Tuesday, November 20, 2018

December 10, 2018	Beverly Fahy Meghan Abbatemarco	Camden Educational Services Commission	Supporting Social Emotional Development in the Creative Curriculum	NO FEE
December 12, 2018	Courtney Stefano	Cherry Hill, NJ	Facilitating Rapid Change for Children w/Severe Phonological Disorders	FEE \$259
May 29-30, 2019	Coskun Alabarda Pat Jasinski	Hyatt Regency, New Brunswick, NJ	2019 NJTESOL/NJBE Spring Conference	FEE \$339 per person Title III Funds

L. POLICY

23. Board of Education Policies - Upon the recommendation of the Superintendent, motion to approve and adopt the 1st reading of the following Board of Education policies:

Policy Number	Reading	Policy
4111.2/4211.2	1st Reading	Domestic Violence
5415.7	1st Reading	Gender Identity and Expression
6163.4	1st Reading	Therapy Animals
5113	Revision	Attendance Absences and Excuses Policy

Ms. Law moved to approve items 1a, 1b, 2, 3, 4a, 4b, 4c, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16a, 16b, 17, 18, 19, 20, 22, and 23.

The motion was seconded by Ms. Wallace, and unanimously carried by a roll call vote.

FISCAL AFFAIRS COMMITTEE:

M. FACILITIES

24. School Bus Evacuation Drill - Upon the recommendation of the Superintendent, motion to accept the Completion of the School Bus Emergency Evacuation Drill as of November 1, 2018.

ABSECON BOARD OF EDUCATION
Regular Board of Education Meeting
Tuesday, November 20, 2018

N. FINANCE

25. Electrical Services - Motion to award the ESCNJ bid for electrical repair and maintenance, Bid # ESCNJ 15/16-24, through 6/30/2019, at \$98 per hour and 15% markup over cost.

26. Textbooks - Motion to ratify the purchase of textbooks as follows (these textbooks replace the textbook purchases listed on the June 26, 2018 agenda item #22)

Heinemann/			
Fountas & Pinnell	Benchmark Gr K-8		\$ 37,183.29
Fountas & Pinnell Classroom	Grades K - 3		\$ 51,433.94
Schoolwide	Writing Fundamentals K - 8		<u>\$ 38,977.20</u>
			\$127,604.43

27. Middle Township BOE - Motion to ratify the tuition contract with Middle Township Board of Education to send student 2990773369 for the 2018/2019 school year, effective September 24, 2018, Grade 1-5, at a prorated annual tuition cost of \$11,557.35. This student is covered by the McKinney Vento Act.

28. YALE School East - Motion to ratify the tuition contract to send student 7982668730 to YALE School East, Inc. for the 2018/2019 school year, effective September 12, 2018, at an annual rate of \$54,543.09 (179 days).

29. Special Education Student Transportation Jointure with Atlantic County Special Services School District - Motion to ratify the transportation jointure with Atlantic County Special Services School District as follows:

Route	Students on 10-15-2018	Destination	Cost*
ML7	10	ACSSSD-Mays Landing	\$90,563.50

*plus 3% admin fee

30. Non-Public Student Transportation Jointure with Atlantic County Special Services School District - Motion to ratify the transportation jointures with Atlantic County Special Services School District as follows:

Route	Students on 10-15-2018	Destination	Cost*
273	18	Assumption Regional - Galloway	\$13,712.79
275	24	Assumption Regional - Galloway	\$17,645.50
293	9	Pilgrim Academy - Galloway	\$ 6,088.00

ABSECON BOARD OF EDUCATION
Regular Board of Education Meeting
Tuesday, November 20, 2018

297	1	Pilgrim Academy - Galloway	725.88
-----	---	----------------------------	--------

*plus 3% admin fee

31. Disposal of Donated Paintings - Motion to donate 96 miscellaneous pieces of artwork to the Absecon Historical Society. The paintings were declared no longer needed for school purposes at the October 23, 2012 board meeting and were auctioned for sale that year in accordance with the law. These are the paintings left unsold.
32. 2019-2020 Budget Calendar - Motion to approve the 2019-2020 budget calendar (attached).

Mr. Cottrell moved to approve items 24, 25, 26, 27, 28, 29, 30, 31, and 32.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote.

O. OTHER BUSINESS

33. TREASURER'S & SECRETARY'S REPORT - Mr. Cottrell moved to acknowledge the receipt of the Treasurer's and Secretary's Report for October *which is in agreement*.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote.

34. BOARD SECRETARY MONTHLY CERTIFICATION - Mr. Cottrell moved, that after review and pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Absecon Board of Education certifies that as October 31, 2018, after review of the Secretary's and Treasurer's Monthly Financial Reports (Revenue and Appropriation Sections), and upon consultation with the appropriate district officials that, to the best of our knowledge, no Major account or fund has been expended in violation of N.J.S.A. 18A:22-8.1-8.2, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote.

35. TRANSFERS - Mr. Cottrell moved to ratify October transfers.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote.

36. MONTHLY PURCHASE ORDERS/BILLS - Mr. Cottrell moved to approve the following:

Bills to be Approved for Payment	\$ 625,220.44
Payroll (October) to be Ratified	\$ 785,709.96

ABSECON BOARD OF EDUCATION
Regular Board of Education Meeting
Tuesday, November 20, 2018

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote.

P. OLD BUSINESS: None

Q. NEW BUSINESS: None

R. PUBLIC COMMENTS: Meeting was opened/closed to public at 9:00pm. No public comments.

S. NEXT MEETING DATE - December 18, 2018

T. EXECUTIVE SESSION - Mr. Cottrell moved to adopt the following resolution at 9:02 pm.:
BE IT RESOLVED by the Absecon Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss personnel, negotiations, potential litigation and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

The motion was seconded by Mr. Corkhill, and unanimously carried by a roll call vote.

On a motion by Mr. Cottrell, seconded by Mr. Corkhill, and unanimously carried by a voice vote, the Executive Session was declared closed at 9:45pm.

U. ADJOURNMENT: On a motion by Mr. Cottrell, seconded by Mr. Corkhill, and unanimously carried by a voice vote, the meeting was adjourned at 10:21pm.

Respectfully submitted,

Tina Maruca
Board Secretary