

ABSECON BOARD OF EDUCATION
Regular Board of Education Meeting
Tuesday, October 23, 2018

A. CALLED TO ORDER

The meeting was called to order at 7:08pm in the Media Center of the Marsh School, with the president, Dr. Grites presiding.

B. FLAG SALUTE

C. SUNSHINE LAW

Dr. Grites announced that the meeting is being held in compliance with the Sunshine Law, in that a notice was posted with the City Clerk, and on the Bulletin Board in the City Hall, and the newspapers were notified.

Dr. Grites announced that a mechanical device will be used to record these proceedings.

D. ROLL CALL

Board Members	Present	Absent	Administration	Present
Mr. Cottrell	X		Tina Maruca	X
Mr. Rynkiewicz	X		Dr. Daniel Dooley	X
Ms. Wallace	X			
Ms. Law	X			
Mr. Corkhill		X		
Mr. Neal	X			
Dr. Grites	X			

THE ABSECON BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

E. MINUTES -

a. Mr. Cottrell moved to approve the following minutes as read:

Board Meeting

September 25, 2018

The motion was seconded by Ms. Law, and unanimously carried by a roll call vote. Mr. Corkhill, Absent.

b. Mr. Cottrell moved to approve the following minutes as read:

Executive Session Board Meeting

September 25, 2018.

The motion was seconded by Ms. Law, and unanimously carried by a roll call vote. Mr. Corkhill, Absent.

F. CORRESPONDENCE: None

G. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Meeting was opened/closed to public at 7:15pm. No public comments.

H. MONTHLY DEPARTMENT REPORTS

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- ★ Superintendent
- ★ Attales Principal
- ★ Marsh Principal
- ★ Special Services/Curriculum
- ★ Facilities Committee
- ★ Technology
- ★ Negotiations
- ★ Delegate to NJSBA

EDUCATIONAL POLICIES COMMITTEE:

- HIB Reports: September 2018

HAM: 0 Reported 0 Confirmed

ECA: 1 Reported 1 Confirmed

I. PERSONNEL -

1. Retirement - Upon the recommendation of the Superintendent, motion, with regret, to accept the retirement of Patricia Wagner, School Psychologist, as of December 1, 2018.
2. Resignation - Upon the recommendation of the Superintendent, motion, with regret, to accept the resignation of Tracy Swain, LDT/C, as of November 21, 2018.
3. Personnel - Upon the recommendation of the Superintendent, motion to remove employee number D03O03R03 from the district's active substitute list.

Item 13 was pulled to be discussed in Executive Session and voted on at an upcoming Board meeting.

4. New Hire - Upon the recommendation of the Superintendent, motion to hire the following Substitute Teachers for the 2018-2019 school year:
Employment is provisional pending the employment history verification and background check.

Pamela Broadbent

Rachael Hamby

5. Hire Date -

- a. Upon the recommendation of the Superintendent, motion to ratify the date of hire for Deepa McCabe, S.T.E.A.M. Specialist, from October 30, 2018 to October 15, 2018. (11-000-222-100-02/03-1000)

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6. District Substitutes - Upon the recommendation of the Superintendent, motion to approve the return of the following *Annual* District Substitutes for the 2018-2019 school year:

Laura Nastasi

Sandy Settles (Nurse)

Vincent Petruzzi

7. Medical Leave - Upon the recommendation of the Superintendent, motion to approve the medical leave of absence of employee #12514675, as of October 18, 2018 through November 7, 2018.

8. Nurse -

- a. Upon the recommendation of the Superintendent, motion to ratify Mimi Deleener as the nurse for the following cross-country meets, for approximately two hours per meet at \$40 per hour. (11-402-100-110-02-0000)

September 26, 2018	October 16, 2018
October 1, 2018	October 23, 2018
October 10, 2018	

- b. Upon the recommendation of the Superintendent, motion to approve Mimi Deleener as the nurse for the spring track meets, at approximately two hours per meet at the contractual rate of \$40; dates and number of home meets TBD. (11-402-100-110-02-0000)

9. Transfer - Upon the recommendation of the Superintendent, motion to ratify the transfer of Rachel Wescoat from Kindergarten Aide to Library Aide as of October 15, 2018. (11-190-100-106-02-1000 30%/11-190-100-106-03-1000 70%)

J. CURRICULUM

10. Homebound Instruction -

- a. Upon the recommendation of the Superintendent, motion to approve the homebound instruction for student SID 2212768179 as a result of physician order. Instruction will take place from October 8, 2018 through December 21, 2018, for ten hours per week over no less than three days. (11-150-100-110-02-0000)
- b. Upon the recommendation of the Superintendent, motion to approve the homebound instruction for student SID 1568630337 as a result of disciplinary action and treatment plan. Instruction will take place for ten hours per week over no less than three days from October 16, 2018 through admission into the designated program. (11-150-100-110-03-0000)

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11. Homebound Instruction Tutors - Upon the recommendation of the Superintendent, motion to approve the following teachers for Homebound Instruction for the 2018-2019 school year, at the contractual rate of \$40 per hour.

Rita Brown Sabrina Bruccoleri

12. Title I Basic Skills Instructor - Upon the recommendation of the Superintendent, motion to approve the following staff as After School Title I Basic Skills Instructors, not to exceed 3 hours per week, from November 13, 2018 through May 1, 2019 at the contractual rate of \$40 per hour.

Allison Hess Currie Roberts (20-231-100-101-02-2000)
Rose Guerrera (Substitute) Marybeth Cialini (20-231-100-101-03-2000)

13. Curriculum Revisions - Upon the recommendation of the Superintendent, motion to approve the following staff to complete minor curriculum revisions to take place over no more than 5 hours at the contractual rate of \$40 per hour, not to exceed \$200. (11-000-221-110-02-0000)

Gina Sharpley Doug Scholder

14. Nursing Services Plan - Upon the recommendation of the Superintendent, motion to approve the 2018-2019 Nursing Services Plan.

15. School Safety and Security Staff Handbook - Upon the recommendation of the Superintendent, motion to approve the 2018-2019 School Safety and Security Staff Handbook.

Item J15 was pulled to be discussed in Executive Session and voted on after the Executive Session.

16. Preschool Institute - Upon the recommendation of the Superintendent, motion to ratify the payment of the following staff for attendance of the Preschool Institute on August 28, 2018 and August 29, 2018 for preparation of the opening of the PEEA Grant Program. Teachers to be paid at a contractual rate of \$40 per hour.

- Christina Caliguiri: 10 hours at \$40 per hour to total \$400
{Account Number: 20-220-100-101-03-1000}
- Beverly Fahy: 10 hours at \$40 per hour to total \$400
{Account Number: 20-220-100-101-03-1000}
- Meghan Abbatemarco: 10 hours at \$40 per hour to total \$400
{Account Number: 11-216-100-101-03-1000}

17. Attales Fun Day - Upon the recommendation of the Superintendent, motion to approve the Fall, Winter, and Spring Attales Fun Days. Proceeds will benefit Cross Country and Track, 8th Grade, and the Safety Patrol.

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18. Curriculum - Upon the recommendation of the Superintendent, motion to approve the second reading and adoption of the Theatre and Dance Curriculum for grades Kindergarten through Eighth grade:

Theatre Curriculum Grades K-2	Dance Curriculum Grades K-2
Theatre Curriculum Grades 3-5	Dance Curriculum Grades 3-5
Theatre Curriculum Grades 6-8	Dance Curriculum Grades 6-8

19. Out of District Workshops - Motion to approve the following Out of District Workshops:

DATE	NAME	LOCATION	EVENT	REGISTRATION
October 23, 2018	Kathy Guenther	FEA/NJPSA Building, Monroe Twp., NJ 08831	Behavior Interventions in the Classroom/Suicide Risk Assessments	Fee: \$95 The Cost of Mileage
October 30, 2018	Kevin Burns	Neptune High School	LinkIt! Fall Resources Training	Fee: 0 The Cost of Mileage
October 31, 2018	Tina Maruca Joseph Giardina	LRC Trenton	PEEA Guidance	FEE: 0 The Cost of Mileage
November 1-2, 2018 December 3-4, 2018	Sandra Stanton	SRI & ETTC	Phonics First Level 1	Fee: \$1,490 Or 54 ETTC Hours
November 5-6, 2018	Rose Guerrera Sandra Stanton	Philadelphia, PA	Fountas & Pinnell: Teaching Readers who Struggle	Fee: \$695 each Title I Funded
November 7, 2018 December 18, 2018 February 14, 2019	Kelly Montgomery Amanda Witmer	FEA/NJPSA Building, Monroe Twp., NJ 08831	Tiered System of Support: Math Focus	FEE: \$149 each
November 13, 2018	Kevin Burns Joe Giardina	SRI & ETTC	Corrective Action Plans & Progressive Supervision	7 ETTC Hours each

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November 13, 2018	Meghan Abbatemarco Beverly Fahy Becca Ralph Christina Caligiuri	Online	Teaching Strategies GOLD Assessment	FEE: 0
November 27- 28, 2018	Mary Alvarado	SRI & ETTC	Youth Mental Health First Aid	5 ETTC Hours
November 28, 2018	Kelly Montgomery	Rutgers University, New Brunswick	Tips for Math Coaches, Math Supervisors, & Leaders	FEE: \$205
December 6, 2018	Ken Goglas Kathy Guenther Maria MacDonald	SRI & ETTC	Attendance, Residency, & Homelessness Issues	4 ETTC Hours each
December 11, 2018	Kelly Montgomery Barbara Horner	FEA/NJPSA Building, Monroe Twp., NJ 08831	Building a Coaching Culture in Your School	FEE: \$149 each
December 13, 2018	Amanda Witmer	Rutgers University, New Brunswick	Intervention Strategies for Struggling Learners in Mathematics	FEE: \$205
February 25-27, 2019	Douglas Sholder	Ocean Place Resort, Long Branch	NJASPERD Annual Convention	FEE: \$200

20. Trips - Upon the recommendation of the Superintendent, motion to approve the following trips for the 2018-2019 school year:

GRADE	DATE	LOCATION	COST
Preschool	November 2, 2018	Edwin B. Forsythe National Wildlife Refuge	Grant and General Funds
4th Grade Gifted & Talented	December 6, 2018	Shoreline Model Railroad Club, EHT	Bus Fees
5th Grade Gifted & Talented	December 13, 2018	Shoreline Model Railroad Club, EHT	Bus Fees

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Preschool	February 8, 2019	Atlantic City Aquarium	Grant and General Funds
Third Grade	March, 2019	Atlantic County Park, Estell Manor	Bus Fees PTO Funded
Preschool	April 12, 2019	ACUA Facility	Grant and General Funds
Preschool	May 3, 2019	Storybook Land	Grant and General Funds

Ms. Law moved to approve items 1, 2, 4, 5, 6, 7, 8, 9, 10a, 10b, 11, 12, 13, 14, 16, 17, 18, 19, and 20.

The motion was seconded by Ms. Wallace, and unanimously carried by a roll call vote. Mr. Corkhill, Absent.

FISCAL AFFAIRS COMMITTEE:

K. FINANCE

21. Additional 2018/2019 Chapter 192/193 Aid - Motion to accept additional 2018/2019 Chapter 192/193, corrective speech aid of \$893 for total Chapter 192/193 aid of \$128,639 as follows:

Comp Ed	\$75,297
Exam & Class	\$29,847
Corrective Speech	\$ 4,464
Supplemental Instruction	\$19,031

22. Archway Programs Breakfast/Lunch Program - Be it resolved, the Absecon Board of Education does not require the Archway Programs to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program Regulations for the 2018/2019 school year.

23. Revised Extraordinary Aid for 2017/2018 - Motion to accept the revised extraordinary aid for 2017/2018 school year in the amount of \$25,719 (original notice of \$25,620 was accepted at the 8/28/2018 board meeting).

24. Temporary Emergency Impact Aid for Displaced Students for 2017/2018 - Motion to accept the temporary emergency impact aid for displaced students for 2017/2018 in the amount of \$14,875.

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25. IDEA FY19 - Amendment 1 - Motion to ratify the submission of the IDEA FY19 Amendment-1 Grant Application to the NJ DOE. The purpose of the amendment is to include carry-over dollars from FY18:

IDEA Basic \$308,202 [\$272,604 public/\$35,598 non-public (inc \$2,478 C/O)]
 IDEA PreK \$ 9,187

26. ESSA FY19 - Amendment 1 - Motion to ratify the submission of the ESSA FY19 Amendment-1 Grant Application to the NJDOE. The purpose of the amendment is to include carry-over dollars from FY18.

Title I	\$ 225,920	(includes \$ 3,095 FY18 carry-over)
Title I SIA	\$ 29,431	(includes \$16,031 FY18 carry-over)
Title IIA	\$ 43,863	(includes \$ 9,029 FY18 carry-over)
Title III	\$ 13,973	(includes \$ 2,877 FY18 carry-over)
Title IV	\$ 20,518	(includes \$ 7,126 FY18 carry-over)

27. ESSA FY19 Grant Salary Allocations - Motion to ratify the salary allocations to the ESSA FY19 Grant:

Title IIA	Barbara Horner	19.5%	Attales	20-270-100-101-02-1000
Title IV	Maria MacDonald	100.0%	Attales/Marsh	20-280-200-100-02/03-1000

28. Preschool Expansion FY19 Grant Salary Allocation - Motion to ratify the salary allocation to the Preschool Expansion FY19 Grant for clerical services:

Theresa Steelman	15%	Marsh School	20-220-200-105-03-1000
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29. Preschool Education Aid FY19 Grant Salary Allocation - Motion to ratify the salary allocations to the Preschool Education Expansion FY19 Grant:

Becca Ralph	100%	Marsh School	20-218-100-101-03-1000
Jena Librizzi	100%	Marsh School	20-218-100-106-03-1000

30. Lease for Papercut - Education Software - Motion to ratify the lease agreement for Papercut - education software for a period of sixty months at \$163.20 / month, effective October 1, 2018.

31. Transportation Jointure - Motion to ratify the following transportation jointures with the Greater Egg Harbor Regional High School district, September-June for the 2018/2019 school year:

Route	Destination	Students	Annual*
ABSC-B	Absecon Schools	2	\$20,400.00
ABSC-1B	Absecon Schools	8	\$15,300.00

*Plus a 5.0% administrative fee.

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32. Transportation Jointure - Motion to ratify the transportation jointure with the Mainland Regional High School district, September-June for the 2018/2019 school year:

Route	Destination	Students	Annual
CHOICE	Mainland Regional HS	11	\$11,000

33. Comprehensive Maintenance Plan - Motion to approve the Comprehensive Maintenance Plan covering the three-year period, 2017/2018, 2018/2019, and 2019/2020.

34. Health and Safety Evaluation of School Buildings Checklist – Marsh School - Motion to approve the Health and Safety Evaluation of Marsh School Building Checklist for the 2018/2019 school year, dated October 3, 2018.

35. Health and Safety Evaluation of School Buildings Checklist – Attales School - Motion to approve the Health and Safety Evaluation of Attales School Building Checklist for the 2018/2019 school year, dated October 4, 2018.

36. Chapter 192/193 Service Agreement - Motion to ratify the agreement with Monmouth-Ocean Educational Services Commission to provide Chapter 192/193 services to Holy Spirit High School and Highland Academy for the period July 1, 2018 through June 30, 2021.

37. Non-Public Consultation Form - Highland Academy - Motion to ratify the non-public consultation form for Highland Academy which includes purchases for Ch. 192/193, textbooks, security, and technology.

- Security purchase - Expand existing air phone intercom system
- Technology - Projector and computer to be used for instruction.

38. Non-Public Consultation Form - Holy Spirit High School - Motion to ratify the non-public consultation form for Holy Spirit High School which includes purchases for Ch. 192/193, textbooks, security, and technology.

- Security purchase - Replace door handles/ door locks, install window safety film in the cafeteria, and add card readers on two exterior doors
- Technology - Supplies for Computer Lab

39. Ocean First Bank - Facsimile Signature - Motion to approve the attached resolution for use of facsimile signature on checks.

40. Facility Use Applications - Motion to ratify the use of facilities by the following groups for the 2018/2019 school year:

A.S.A.C. Basketball	Blue Devils Cheerleaders
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Parks & Playgrounds (Absecon Social & Athletic Club)	Absecon Travel Basketball
Absecon Education Foundation	Absecon Women's Club
Absecon PTO	Absecon Tomahawks Lacrosse

41. Therapy Dog Program - Motion to approve a therapy dog program to benefit and meet the social and emotional needs of all students, with a specific emphasis on students' with special needs, students with behavioral improprieties, and reluctant readers through our Silent Mentors In Literacy Education (S.M.I.L.E) Program. Additional and Board's current Insurance coverage has been reviewed by NJSIG to ensure coverage of this program.

42. Revised 2018/2019 State Aid - Motion to accept the revised 2018-19 General Fund and Special Revenue Fund State Aid to include Preschool Education Expansion Aid:

Equalization Aid	\$ 1,702,169
Transportation Aid	343,882
Special Education Aid	756,476
Security Aid	261,412
Preschool Expansion Aid	188,730

43. Contract for Substitute Interpreter Services - Motion to approve the contract with Integrity Interpreting, LLC, for interpreter substitute services as the following rates; \$500/full day or \$355/half day

Mr. Cottrell moved to approve items 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, and 43.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote. Mr. Corkhill, Absent.

L. OTHER BUSINESS

44. TREASURER'S & SECRETARY'S REPORT - Mr. Cottrell moved to acknowledge the receipt of the Treasurer's and Secretary's Report for September *which are in agreement*.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote. Mr. Corkhill, Absent.

45. BOARD SECRETARY MONTHLY CERTIFICATION - Mr. Cottrell moved, that after review and pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Absecon Board of Education certifies that as September 30, 2018, after review of the Secretary's and Treasurer's Monthly Financial Reports (Revenue and Appropriation Sections), and upon consultation with the appropriate district officials that, to the best of our knowledge, no Major account

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or fund has been expended in violation of N.J.S.A. 18A:22-8.1-8.2, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote. Mr. Corkhill, Absent.

46. TRANSFERS - Mr. Cottrell moved to ratify September transfers.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote. Mr. Corkhill, Absent.

47. MONTHLY PURCHASE ORDERS/BILLS - Mr. Cottrell moved to approve the following:

Bills to be Approved for Payment	\$ 804,943.11
Check to be Ratified	\$ 76,462.00
Payroll (September) to be Ratified	\$ 766,270.49

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote. Mr. Corkhill, Absent.

M. OLD BUSINESS: None

N. NEW BUSINESS: None

O. PUBLIC COMMENTS: Meeting was opened/closed to public at 7:50pm. No public comments.

P. DELEGATE TO NJSBA:

- Mr. Cottrell discussed the STEAM workshop he attended along with Principal Kevin Burns as well as other upcoming NJSBA workshops addressing sustainability.
- Dr. Grites spoke about sustainability programs and labs at Stockton University that may be of interest to our students.
- Dr. Dooley informed the Board he met Mary Walter, NJSBA, at the October NJSBA workshop on strategic planning. Dr. Dooley distributed proposed district goals for the Board to approve at a future meeting. The strategic planning process will start in December.

- Dr. Dooley discussed the benefits to students from the therapy dog program approved at tonight's meeting. Permission slips will be sent home to parents next week.

Q. NEXT MEETING DATE - November 20, 2018

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- R. EXECUTIVE SESSION - Mr. Cottrell moved to adopt the following resolution at 8:15pm: BE IT RESOLVED by the Absecon Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss personnel, student matters, negotiations, and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

The motion was seconded by Mr. Rynkiewicz, and unanimously carried by a roll call vote. Mr. Corkhill, Absent.

On a motion by Mr. Cottrell, seconded by Mr. Rynkiewicz, and unanimously carried by a voice vote, the Executive Session was declared closed at 9:45pm. Mr. Corkhill, Absent.

- J15. School Safety and Security Staff Handbook - Upon the recommendation of the Superintendent, motion to approve the 2018-2019 School Safety and Security Staff Handbook.

Ms. Law moved to approve motion J15.

The motion was seconded by Ms. Wallace, and unanimously carried by a roll call vote. Mr. Corkhill, Absent.

- S. ADJOURNMENT: On a motion by Mr. Cottrell, seconded by Mr. Neal, and unanimously carried by a voice vote, the meeting was adjourned at 9:55pm.

Respectfully submitted,

Tina Maruca
Board Secretary